

Select Committee Agenda



Communities Select Committee Tuesday, 6th September, 2016

You are invited to attend the next meeting of **Communities Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 6th September, 2016
at 7.00 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

M Jenkins (01992 56 4607) mjenkins@eppingforestdc.gov.uk

Members:

Councillors Y Knight (Chairman), G Shiell (Vice-Chairman), R Baldwin, A Beales, K Chana, R Gadsby, L Girling, S Heap, L Hughes, S Jones, S Murray, A Mitchell, B Rolfe, B Surtees and H Whitbread

SUBSTITUTE NOMINATION DEADLINE:

18:00

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (MINUTE ITEM 39 - 23.7.02)

(Director of Communities) To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 5 - 12)

(Director of Governance) To agree the notes of the meeting of the Select Committee held on 27 June 2016.

4. DECLARATIONS OF INTEREST

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE/WORK PROGRAMME (Pages 13 - 22)

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

6. PRESENTATION OF DISABLED FACILITIES GRANTS

The select committee will receive a presentation from the Assistant Director - Housing regarding Disabled Facilities Grants. The Cabinet in September 2015 had agreed a supplementary sum of £120,000 for 2015/16 to support the existing budget of £380,000 for Disabled Facilities Grants which will be used to assist disabled home owners and private tenants who need to make alterations to their homes. The presentation will highlight the on-going work in making changes to accommodation to facilitate better accessibility and quality of life.

7. ANNUAL FEEDBACK ON CRUCIAL CREW EVENT AND PROPOSALS FOR THE FUTURE (Pages 23 - 26)

(Director of Communities) To consider the attached report.

8. INCENTIVES FOR TENANTS DOWNSIZING ACCOMMODATION (Pages 27 - 30)

(Director of Communities) To consider the attached report.

9. HOME OPTION CHOICE BASED LETTINGS SCHEME - PROGRESS REPORT (Pages 31 - 36)

(Director of Communities) To consider the attached report and appendix.

10. ANNUAL REVIEW OF PROTECTED CHARACTERISTICS - HOUSING APPLICANTS AND LETTINGS (Pages 37 - 44)

(Director of Communities) To consider the attached report.

11. CORPORATE PLAN ACTION PLAN PROGRESS - QUARTER 1 (Pages 45 - 54)

(Director of Communities) To consider the attached report and appendix.

12. COMMUNITIES HOUSING KEY PERFORMANCE INDICATORS (KPI) - QUARTER 1 (Pages 55 - 74)

(Director of Communities) To consider the attached report and appendices.

13. ATTENDANCE BY ESSEX POLICE DISTRICT COMMANDER AT NEXT MEETING - DISCUSSION ON ISSUES TO RAISE (Pages 75 - 76)

(Director of Communities) To consider the attached report.

14. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

15. FUTURE MEETINGS

The next meeting of the select committee will be held on Tuesday 8 November 2016 at 7.00p.m. in Committee Room 1.